
AGENDA

4th Project Meeting and 4th Steering Committee Meeting
5th – 6th April 2022

Hotel Stadtoase Kolping

(conference room)

Gesellenhausstraße 5

4020 Linz, Austria

<https://www.hotel-kolping.at/>

DAY 1

TUESDAY, 5TH APRIL 2022

Moderated by Innoskart

- 09:00 – 09:05 **Arrival and registration of participants**
- 09:05 – 09:15 Welcome & Overview of the meeting agenda by the Lead partner and Host PP/BIZUP
- 09:15 – 10:30 **WP T3: Summary of pilots: POWER YOU, CAMPUS and LABEL tool**
(Innoskart)
- *Brief summary of the current state of territorial pilots and lessons learned: PPs' presentations (2 – 3 slides/country)*
 - *Challenges and how to overcome them (mitigation strategy & timeline)*
 - *Reporting of the deliverables and outputs: overview of templates and process (plan for the 4th reporting period → 30. 06. 2022)*
 - *Q&A and summary of follow-up steps*
- 10:30 – 11:00 Coffee break
- 11:00 – 12:30 **WP T3: Next steps towards finalization of Pilots**
(Innoskart)
- *Overview of next steps and tasks and linkages with WP T4*
 - *Reporting of the deliverables and outputs: overview of templates and process (plan for the 4th reporting period → 30. 06. 2022)*
 - *Q&A and summary of follow-up steps*
- 12:30 – 13:30 Lunch
- 13:30 – 15:00 **WP M: Steering Committee Meeting**
(Innoskart)
- *Current state and review of **activities for period 4 (achieved) and plan for next weeks** (reporting), risks, challenges and mitigation strategy*
 - *Financial Management: **Project budget** (summary after 3rd RP)*
 - *Financial Management: **Reporting***
 - ***Major change**: current state and next steps*
 - *Q&A*
- 16:00 – 18:00 **Linz City Tour with Austria-Guide in English**
For all those who would like to discover Linz with us.
- 19:00 **Social Dinner at Promenadenhof**, Promenade 39, 4020 Linz
<https://promenadenhof.at/>

DAY 2

WEDNESDAY, 6TH APRIL 2022

Moderated by Innoskart

09:00 – 09:45

WP C: **Communication supporting Pilot actions**

(BAA)

- *eDigiStars **RoundTours**: final concept and guidance, discussion*
- *eDigiStars in **Media**: plan for the 2nd press release and 3rd press release (during the pilot)*
- *eDigiStars **Infographics**: discussion*
- *eDigiStars **Stories**: current state and discussion*
- *eDigiStars **Ambassadorship**: current state and update from PPs about the possibilities and plan for 2022*
- *Q&A*

09:45 – 10:00

Coffee break

10:00 – 11:00

WP T4: **eDigiStars sustainability and improvements based on lessons learned in Pilots**

(BIZUP)

- *Introduction of the activities planned for the post-pilot phase of the project*
- *Discussion on the linkages between pilot results and the sustainability*
- *Q&A and summary of follow-up steps*

11:00 – 11:10

Wrap up of the meeting and steering committee meeting

12:00

Lunch (for all those who are staying)

End of the meeting